



CLUBHOUSE RENTAL FORM

(7 DAYS NOTICE REQUIRED)

Date: _____ **Date Rental Requested:** _____

Time: (From) _____ **am/pm (To)** _____ **am/pm** (5 Hrs. Maximum)

Unit # _____ Name: _____ Home Owner: () Tenant: ()

Mailing Address: _____

Phone #: _____ E-mail: _____

Type of event: _____

Number of Guests: _____ (max of 30 persons)

Will food be served: (yes) (no) Do you need Kitchen Access: (yes) (no)

How many Tables: _____ Chairs: _____

4 – 30" x 72" rectangle

1 -- 48" round

2 – 60" round

30 metal folding chairs

Will there be entertainment of any kind: yes () no ()

If yes, please describe type of entertainment: _____

NOTE: ALCOHOLIC BEVERAGES MAY ONLY BE SERVED WITH THE APPROVAL OF THE BOARD OF DIRECTORS.

Authorized by Management _____ Date

Clubhouse Fee: **Please enclose (2) separate checks** payable to:
"HUNTINGTON PIER COLONY HOMEOWNERS ASSOCIATION"
\$250.00 security/ cleaning deposit (refundable if clubhouse is left clean and undamaged)
\$150.00 Use fee (Please note this fee is a non-refundable charge)

Fees Collected: _____ Security Deposit: Check # _____
Date _____ Clubhouse Use Fee: Check # _____

Clubhouse Rental Agreement

THE UNDERSIGNED agrees to hold the HUNTINGTON PEIR COLONY HOMEOWNERS ASSOCIATION free from any liability for personal injury and/or property damage sustained by he/she, their family or any guest while using the premises of the clubhouse.

THE UNDERSIGNED agrees to be present throughout the entire function for which the Clubhouse is being rented and will be responsible for the conduct of the participants at the function.

THE UNDERSIGNED has received and read a copy of the attached clubhouse "Rules and Regulations" and agrees to abide by them in their entirety. **It should also be noted that all party activities and guests are restricted to the clubhouse only and are not to overflow into the pool area.** With BOD approval a barbeque may be set up outside to the right of the clubhouse doors for cooking only. All food must be served and eaten inside the clubhouse.

THE UNDERSIGNED agrees to forfeiture of their security deposit or a portion thereof for costs associated to cleaning or damages to the clubhouse.

Signature of Lessee

Date

Please submit this form to:



Regent Association Services

2740 N. Grand Ave, Suite 200,

Santa Ana, CA 92705

Laura Dorcsak, Community Manger

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(714) 634-0611 x 203